

Finance Project Controller

Cellugy is a biotech startup located in Aarhus, Denmark. We are harnessing the power of biofabrication to produce an advanced bio-cellulose material, EcoFLEXY, through a disruptive biotechnological process, partnering with packaging and chemical companies to enable circularity in the end-of-life as an alternative to conventional packaging materials. We are a growing and energetic organization seeking for a Bioprocess Development Engineer who shares our vision to expand our team. We promise an exciting and dynamic journey with Cellugy. To learn more, visit us at www.cellugy.com.

About the position

Cellugy is looking for a finance project controller to work closely with the company's CFO and be responsible for the financial control of the company's operations by managing the day-to-day activities. The position is part-time/freelance starting April 1st, 2021. As a finance specialist you know your debit/credit ins and outs and you have an eye for detail. You will create great change within the company both by using our existing systems and by suggesting and implementing new tools. Ideally, you have touched base in a growth company or startup and know about the dynamics we live and thrive in daily. This is a great opportunity to work in a dynamic environment, being part of an impact startup and collaborating with an international team.

Key responsibilities

The finance controller will manage the company's day-to-day accounting and invoice management, perform month-end closing and reconciliations, and prepare and submit VAT, annual tax filings and other required financial statements. In addition, the person will assist with payroll responsibilities, ensure all financial transactions (e.g., orders, invoicing) follow relevant local tax, accounting, auditing and external reporting requirements. Other responsibilities include coordinating the annual external audit, preparing periodical management reports and analysis, assisting in budget and forecasting preparation, maintaining internal financial policies and procedures, and developing and improving controlling tools and analytical financial KPI reports.

About the candidate

We are looking for candidates with an M.S. or B.S. degree in Accounting, Finance, Business Administration or Economics and +1 years of experience in Finance/ Accounting. He/she must have a good understanding of Danish payroll, Tax/VAT regulations and requirements and up-to-date knowledge about the Danish accounting system and financial setup.

We expect the following qualifications:

- « Good analytical, diagnostic skills with exceptional attention to detail.
- « Proficient in Microsoft Office applications such as Excel and PowerPoint
- « Strong communication and writing skills and a good understanding of business processes.
- « Fluent in English. Danish language skills are an advantage.

We value the following capabilities:

- « Previous experience in international grant applications (e.g., EU Grants).
- « Hands-on experience with Danish financial and tax reporting.

What we have to offer

At Cellugy, we believe in working collaboratively for the greater good. We are passionate about creating innovative solutions for one of the most pressing challenges of the 21st century: plastic pollution. We pride ourselves in being a team with diverse backgrounds and origins, where we learn by supporting each other in a casual environment that promotes proactive growth, transparency, and respect. For more information, please reach out to Parun Sihombing at parun.sihombing@cellugy.com.

If you have the experience, skills and knowledge we are seeking, we would love to hear from you!

Click [here](#) to apply!

About the recruitment process: applications will be received until March 15th, 2021 and reviewed on an ongoing basis. Candidates will be first short-listed based on qualifications. The selected candidates will be called for an interview maximum 2 weeks after the application is received. The final candidates selected after the first interview round may be called for a second interview, and the decision should be made by the end of March.